Dear Parents/Guardians Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Detention**

Because of repeated transgressions, it was decided that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in Grade \_\_\_\_\_ should attend a detention class on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ from 14:30 to 16:00.

Reason for detention:

* + Inappropriate behaviour
  + Uniform / dress code infringements
  + Failure to hand in assignment / Late handing in of assignment
  + Homework not done
  + Latecoming
  + Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please arrange for transport as this detention is compulsory and failure to attend will result in further disciplinary action. The tear-off slip must be returned on the next school day.

Thank you

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

S v d Walt

*Deputy Principal (High School)*

✂---------------------------------------------------------------------------------------------------------------------------

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, parent, guardian of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ acknowledge receipt of detention letter, dated \_\_\_\_\_\_\_\_\_\_\_\_ and will make the necessary arrangements for my child to attend detention.

Signed

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_